



SUBDIVISION APPLICATION

For Office Use Only:
Date Received: _____ File Number: _____
MS Number(s): _____ Linked File Number(s): _____

Request	Minor Subdivision	Resubdivision > one year since recordation	Resubdivision < one year since recordation	Preliminary Plat	Final Plat
Fee	\$500	\$500	See Fee Schedule	See Fee Schedule	See Fee Schedule

Applicant Information (primary contact for this project)

(Print Name) _____ (Sign)

Phone number: _____ Email: _____

Mailing address: _____
(Please print legibly)

Owner Information

(Print Name) _____ (Sign)

Phone number: _____ Email: _____

Mailing address: _____
(Please print legibly)

Property Information

Legal Description: _____

Parcel ID Number (PIN): _____

Township: _____ Range: _____ Section: _____

Total Acreage: _____ Current Use: _____

Current Zoning: _____ Proposed Zoning: _____

Project Description

Additional Owners (if applicable):

Owner Name: _____ Phone Number: _____

Sign: _____ Date: _____

Owner Name: _____ Phone Number: _____

Sign: _____ Date: _____

Owner Name: _____ Phone Number: _____

Sign: _____ Date: _____

I HEREBY CERTIFY UNDER PENALTY OF PERJURY AND THE LAWS OF THE STATE OF NORTH DAKOTA THAT THE INFORMATION SUBMITTED HEREIN, ON ALL OTHER FORMS, DOCUMENTS, PLANS OR ANY OTHER INFORMATION SUBMITTED AS A PART OF THIS APPLICATION ARE TRUE, COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. SHOULD ANY INFORMATION OR REPRESENTATION SUBMITTED IN CONNECTION WITH THIS APPLICATION BE INCORRECT OR UNTRUE, I UNDERSTAND ANY APPROVAL BASED THEREON MAY BE RESCINDED AND OTHER ENFORCEMENT ACTION MAY BE TAKEN.

All supporting materials must be submitted at the time of application. Additional information requested by the Planning Division may be sent by mail or e-mail. No application will be processed or scheduled for a public hearing if it is incomplete.

If the applicant is a corporation, LLC, an attorney, realtor or someone other than the owner, the name of the application shall remain consistent throughout the supporting materials submitted.

Please provide the following information with your application:

- Application review fee,
- One (1) 24" by 36" paper copy and electronic copy of plat prepared by a North Dakota registered land surveyor,
- Current Attorney's Opinion of Title or Title Insurance Policy,
- Signature Authorization - If the applicant is a representative of the property owner, a notarized statement authorizing the representative to act as an agent of the property owner,
- Any information necessary to help us better understand your project.