



**MINIMUM FONT SIZE REQUIREMENT
FOR NORTH DAKOTA COUNTY RECORDERS**

North Dakota Century Code allows for the County Recorder to be the deciding factor in what is considered legible and acceptable for recording.

NDCC 11-18-05.1(2) “The printed, written, or typed words must be considered legible by the recorder before the page will be accepted for recording and, unless the form was issued by a government agency, must have a font size equal to or larger than ten point Calibri.”

The following are guidelines of the MINIMUM font size that the Williams County Recorder will accept for recording documents and exhibits in Williams County, ND. Any print smaller than a 10 point Calibri font will be rejected. This minimum font size must be at 100% scale.

Times New Roman 12 Point Font

Times New Roman 10 point font

Calibri 12 point font

Calibri 10 point font

Our goal at the Williams County Recorder’s office is to eliminate rejections of documents which will in turn expedite the recording process for everyone. Providing a legible, archival copy for the future generation is paramount.

Thank you for your cooperation & understanding.

Sincerely,

Kari Evenson

Williams County Treasurer/Recorder